



Welcome

We'd like to welcome all drivers from Premier Taxis, with the recent acquisition of the company by Britannia Taxis.

This information is to help you understand how our company works day to day, and how the systems we have in place help you earn as much as possible from our customer base.

This will include information on settle pricing, how you pay, how we pay you if you're in credit, information on the system, account work, contact details for all departments, our innovative driver portal and schemes and discounts which will help you save money every week on settle payments as a driver with Britannia Taxis. Again, we want to welcome you to Britannia and we want you to know we have someone available to answer any query you have moving forward.

Settle

As an introductory offer your settle will be reduced from £70.00 per week to £60.00. Our settle also works on a % of earnings also. This means that if you do not earn above the cap of £240.00 we will only charge you 25% of the total amount you earned. If you earn above £240.00 we cap your settle at a maximum of £60.00 with your introductory offer.

Weekend drivers who currently pay £50.00 will have no change to what they currently pay as a maximum of £50, however we will be setting the £200.00 cap, and weekend drivers will only be paying 25% of earnings if you make under £200.00 during that period.

A note: If a driver who has been a driver at Premier Taxis during the acquisition refers a new driver who was not a driver during this period. The new driver will not receive the discounted settle rate and will be placed on standard settle, the driver who referred will continue on their discounted rate. Both drivers will receive the £20 discount weekly if terms are met (as laid out in the Referral information on the pages below).



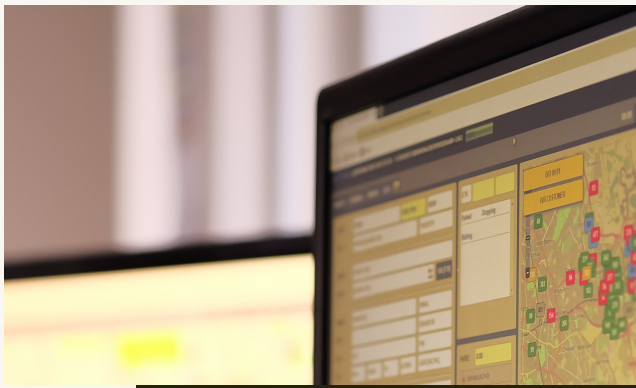
How Invoicing & Payments Work

Invoices are generated on Monday of each week, invoices are generated based on the previous week's work although the payment you are making is to work in present week. The invoice week runs from Monday 00:00 to Sunday 23:59, any bookings completed in this period will be on the invoice you receive the following Monday. You will need to pay the amount on this invoice received on Monday by 12pm on Tuesday. You can pay via the portal or by BACS transfer. If you do not pay the system will automatically disable you at 12pm Tuesday.

How We Pay Account Work

If you complete account work to the value higher than your item fees then you will be paid out via BACS Monday PM (afternoon) & the funds will usually reach your account Tuesday AM. *Account work does not include card bookings as they are paid out into your Revolut account daily.





How To Get Approved For NWS & NHS Account Work

To be eligible you must visit this link to complete the Ambulance course
<https://www.britanniataxis.co.uk/onlinetraining>

To eligible for ambulance work these are the procedures.

You have to have the following

- Mask
- Gloves
- Wipes

All PPE kits must be worn at all times.

For NHS Trust Work.

- PPE kit to be worn at all times even its for samples or appointment cards etc.

PPE kit required is:

- Gloves.
- Mask.
- Wipes.

If you think your vehicle doesn't meet the criteria, then please do not automatically discount yourself from potentially being able to complete NWS / NHS work. Please contact the Contract Accounts Co-Ordination Team on 0151 432 7201 ext 3, and speak with Lisa or Joanne regarding what is required. Any further questions regarding any account work including these accounts we also advise you contact the above individuals on the number stated.

Useful Contact Information

Contract Accounts: 0151 432 7201 ext 3

Drivers Helpline: 0151 432 7211

Accounts and Payments: 0151 432 7201

Garage and Vehicle Team: 0151 432 7206



Office Hours

For the next 6 weeks there will be a member of staff in what was the Premier Cars office every Monday & Thursday 9am-1pm, for anyone that needs any assistance with anything regarding your day to day activities as a driver and anything changes that have been made, and further information you may require that has not been covered in this newsletter.

Refer a Friend

Britannia are giving you HUGE savings opportunities. Share the excitement by referring a driver and we'll give you a £20 discount from your settle every week for 26 weeks.*

It's Easy to Get Rewarded

Refer friends to Britannia and we'll give you £20 off your settle every week for 26 weeks for every driver who signs up and starts earning. With NO limit on the amount of friends you can refer.

SPREAD THE WORD

Go To the Britannia Website at <https://driverportal.britanniataxis.co.uk/drive-for-us/> and access the Sign Up form to refer your friends and start saving.

Quote when joining the Drivers code who has referred you, the driver will need to attend your sign up appointment for you to both take advantage of the discount.

EXAMPLE: If Driver 900 refers you use: "Referral900"

YOU GET £20 FOR EVERY DRIVER YOU REFER

Receive £20 discount each week for each friend you refer that signs up and starts earning with us. By referring 1 friend you could save up to £1040 a year on settle costs**.

YOUR FRIEND CAN ALSO REFER FRIENDS AND SAVE FROM THEIR SETTLE

As soon as your friend joins they are eligible to refer drivers.

NO LIMITS

There are NO limits on the amount of drivers you can refer. After referring only 5 drivers you will have nothing to pay weekly, as long as your friends continue to earn with us.

*Terms and Conditions Apply. See "Refer Friends" Link for further details.

**Savings are calculated over a 52 week period.

Driver Portal

On Monday we will be sending information regarding our driver portal. Before that and the information we'll send here is a brief explanation of what the portal offers you.

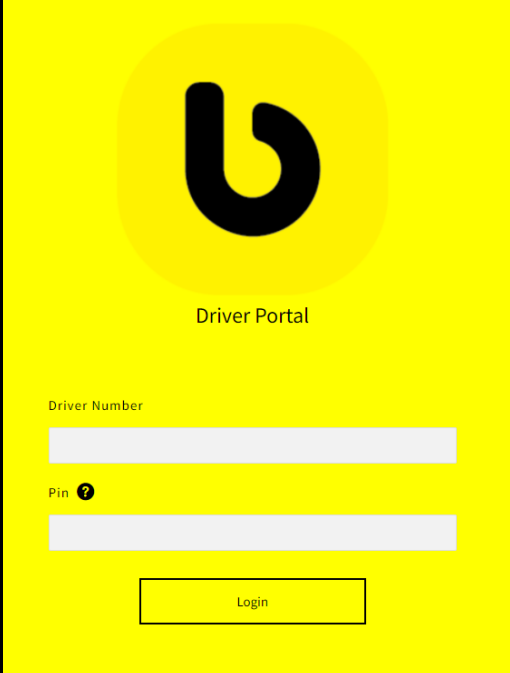
What is The Driver Portal?

The Driver Portal system fully automates rent management, and makes it easier for you as a driver. It will allow you to manage your own payments, no more calling up to be switched back on, or waiting in post office queues. Every Tuesday at 12pm, the system will now automatically activate and deactivate any driver in accordance with their settle.

Britannia Driver Portal will auto post the payments being made in and out of the driver portal through integration with our iCabbi dispatch system. You'll know exactly what you need to pay, live. Some features include:

- Allows drivers to manage earnings, information and payments online, via their own portal.
- Directly reads your balance from iCabbi, meaning quicker more efficient processes.
- Providing weekly and daily earnings live.
- Broken down for your viewing per payment type.
- Providing you with the option for more frequent pay outs.
- Personalised Secure Logins.

More information in detail regarding how to use the portal can be found in the Portal FAQs document that will be provided to you in the coming days.



Driver Portal

Driver Number

Pin ?

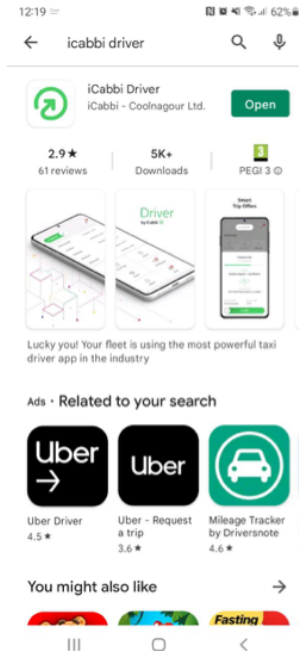
Login

iCabbi Driver App

1

Downloading the Icabbi Driver App

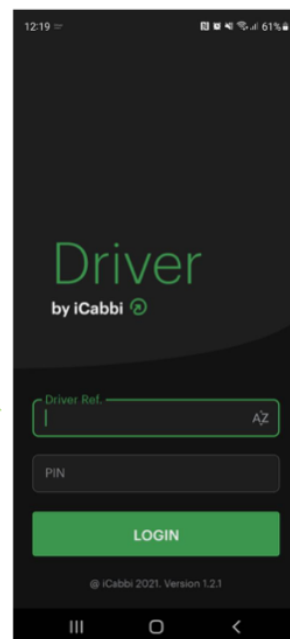
To find the Icabbi driver app, go on your applicable play store and search "Icabbi Driver App" and you'll find the app.



2

Login Screen

You will be given your own unique login details that you will use on this screen.



iCabbi Driver App On Your Mobile

3

Home Screen

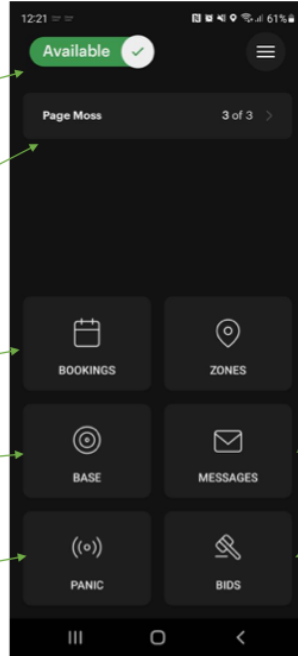
Status – You can make yourself available/unavailable for work using this button (break).

Position – This will show what zone you are in and what position in the queue you are.

Bookings – You use this button to check your past bookings.

Base – This will allow you to send messages directly to the operators.

Panic – Button used to signal for assistance during an emergency.



Zones – You are able to see all zones, as well as how many jobs and drivers are on them.

Messages – You can view all messages from base.

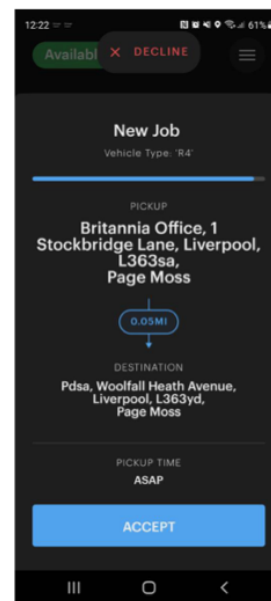
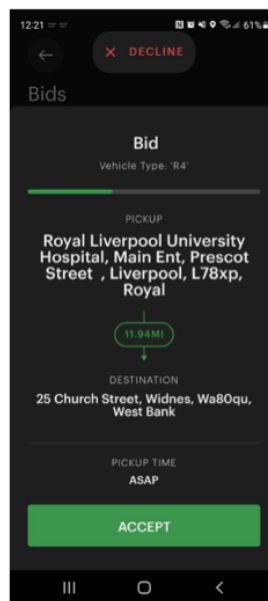
Bids – You can view all bids that are within your proximity.

4

Bid/Job Screen

Bids – Which are displayed in green are bookings that have been offered to you because you are in the surrounding zones to the booking.

Jobs – Which are displayed in blue are bookings that are offered to you first because you are first in the queue on the zone that the job is booked on.



5

Job Screen

In the first image you will see the basic details of a job once you have accepted it, you will keep this screen until you have accepted arrived.

The second image shows the P.O.B screen, this displays your meter and any other charges that come with the journey.

